

# QUEENSLAND CATHOLIC SCHOOLS & COLLEGES

## Music Festival

Transforming Hearts and Minds Through Music for 30 Years

Each year we invite four leading music education companies to add to the educational value of QCMF. We look to deliver a great experience to all our teachers and students, many of whom have travelled from towns that may not have a music store, let alone access to experts such as yourselves.

### The QCMF Festival Store – Trade Display

- The QCMF Festival Store is in the lower level of Tolle Lege building directly across from the Augustine Centre, which is one of our major performance venues.
- The space is approximately the size of a large double classroom. Traders are part of the QCMF family and always work together well to organise the trade space between themselves. There is plenty of room for all.
- The QCMF Festival Store is locked in the evenings. QCMF will not take responsibility for lost or misplaced trade materials.
- We will supply two (2) trestle tables and two (2) table cloths. Traders are to supply all other materials. There is access to power – you will need to bring extension leads.
- There is a walkway outside the trade space – this must be kept free for use by emergency vehicles and first aid staff.
- You are welcome to erect one banner, only after consultation with myself, outside the double door entrance to Tolle Lege. Please note that some QCMF days can be EXTREMELY windy – you must bring sandbags for banners. You will be asked to remove banners that do not project a tidy and organised corporate image.

### Bump in and out – Trading Information

- **Bump in:** is from 9am Thursday 15<sup>th</sup>. The Festival commences its first section at 4.00pm Thursday. Performers can be here up to an hour prior to this time. It is your decision when you'd like your booth to open.
  - On the Thursday, I will be here all day so just let me know when you're arriving so I can welcome you to QCMF. My mobile: 0412 076 115.
- **Bump out:** On the Sunday (18<sup>th</sup>) it is up to you when you'd like to bump out, but we need this process **completed by 3-3.30pm** as our wonderful volunteers start to return the College to normal running mode for Monday. **More importantly** we'd like you to join us for a celebratory drink and sit-down in the Augustine Centre Directors lounge. We will all need it by that stage!

- The Festival runs FRI-SUN ~8.30am to ~8.30pm (THURS ~3.00pm to ~8.30pm) – whilst you are welcome to attend all hours, the reality is that most trading will occur between ~8.30 to ~4.00pm. And we don't want you on your feet all day!
- Traders must be mindful of noise as there is a performance space directly above. QCMF encourages excellence in music education through great performance experiences. We trust all traders will respect this goal.
- In addition to spruiking via our compere team, advertising on our venue displays and flyers in our Festival bags we drive traffic into the Festival store by running a raffle, the entries of which must be completed inside the trade space. Last year more than 200 unique individuals entered the Festival store as a result of this promotional avenue alone.

### Access, Parking and Sustenance

- Access to the trade space is via the Sixth Avenue/Dowar Street entrance to the College. Please do not enter on the Goold Hall side. You will need to call me to have the gate opened.
- There is **NO PARKING** on College grounds during the Festival. This is a safety precaution for Festival visitors. Additionally, please keep this in mind for your planning that street parking is **very tight** during QCMF.
- Our incredible Café and BBQ volunteer teams work across the Festival to cater for our more than 20,000 participants and have a great selection of food and drinks for you to purchase. I can recommend the burgers!

### Looking forward to another great QCMF Festival Store!

